

WSQ/ATO/385

6 February 2009


Ms Lynnette Pek  
Executive  
Primary Care Academy  
6 Commonwealth Lane #04-03A  
GMTI Building  
Singapore 149547

Dear Ms Pek

**APPLICATION FOR APPROVAL OF ORGANISATION UNDER THE SINGAPORE  
WORKFORCE SKILLS QUALIFICATIONS SYSTEM**

1. We refer to your application for approval of your organisation under the Singapore Workforce Skills Qualifications (WSQ) system.
2. We are pleased to inform you that **your organisation meets the criteria to deliver WSQ courses**. Please note that in order to deliver a WSQ course, you will still **need to apply for course accreditation**.
3. As per your declaration in Form CA1, you are also reminded that all systems pertaining to Learner Support & Services and Administrative Practices must be in place before commencing WSQ training and assessment. This will be reviewed as part of your Continuous Improvement Review (CIR) to be scheduled within 9 months of this letter. To familiarise you with the requirements, the Management Representative must attend a **half-day workshop**. Please refer to the training schedule in our WDA website (<http://www.wda.gov.sg>).
4. We look forward to a fruitful and constructive partnership, to raise the competitiveness and employability of our workforce.

Yours sincerely

  
GOH SOON JOO (MS)  
DIRECTOR  
QUALITY ASSURANCE DIVISION